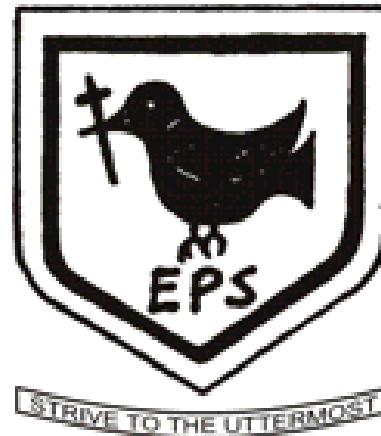


However, I need to take this opportunity to remind you that complete discretion over matters arising is observed. **Any breach of confidentiality would sadly mean that we can no longer work together.** I am sure that you realise how important this is. If you need to speak to the class teacher or myself about **any concerns you may have**, then please feel free to do so.

We look forward to working with you and thank you again for the time you are going to spend with us.

Sally Dixey and

Helen Goodchild



ETWALL PRIMARY SCHOOL

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ETWALL PRIMARY SCHOOL



SWIMMING VOLUNTEER GUIDE



Welcome to Etwall Primary School

Thank you for volunteering to come into school to help Mrs Goodchild with the weekly swimming groups. We very much value parents/carers contributions to this part of our school life. We could not run all our swimming groups without your help and look forward to working with you.

We are delighted to share your skills and ideas, so please take this opportunity to chat with us whilst in school.



Will I know what I am expected to do?

Helen Goodchild will inform you about the organisation and expectations for your activity with the swimming group so you do not have to worry about anything. It will involve collecting children from classes, supervising them changing and taking them back to class.

If I encounter a problem, what should I do?

We are sure that you will have an enjoyable, rewarding and positive experience in school. However, whilst you are helping in school problems may arise when helping with a group or over an aspect of a child's behaviour. If this does happen, then please speak to the class teacher or Helen Goodchild straight away so that they can deal with any situation that arises and any guidance can be given to you as needed. Please do not hesitate to ask about anything you are unsure of.

Volunteers are very valuable in school and you play an important part here, any issues that arise must be referred to the class teacher or Helen Goodchild please.

If I am concerned about a child what should I do?

We take Safeguarding very seriously at Etwall Primary School. If you have any concerns about a child then please speak to the class teacher or Helen Goodchild in confidence as soon as possible that session. You may be asked to go and speak to Miss Dixey who is the Senior Designated Safeguarding Officer (or in her absence) Mrs Toynbee (Deputy Designated Safeguarding Officer). The school will give you a copy of the Safeguarding Policy and will invite you to a Volunteers Safeguarding Training Session which are run in school.