

ETWALL PRIMARY SCHOOL

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HEADTEACHER: Mrs Sally Dixey



Dear Parents / Carers of KS2 children,

PTFA KS2 Fun Games Disco: Wednesday 29th of November 2016 5-6pm

The PTFA has kindly organised a Winter Disco for KS2 children. The disco will start on Wednesday 29th November at 5pm. The cost of the disco is £2 per child.

Your child may wish to change into suitable and appropriate clothes for when they return to school at 5pm. Please do not bring your child back to school before 4.55pm as KS1 children will be leaving the school and it can become a little congested.

We would like parents to offer to stay and help at the KS2 disco to ensure good supervision of the children. If there are less than 3 volunteers, the PTFA will be forced to cancel the event.

Please complete the slip below if your child would like to attend the disco and/or you are able to help and return to their class teacher by Friday November 24th in a sealed envelope. Child's name, class and "PTFA KS2 disco" should be written clearly on the front of the envelope. For safety reasons, no late replies will be accepted.

The PTFA will be selling diluted 100% apple/orange juice (20p) and some party/glow items at the disco. The children will be allowed one 50p bag of sweets only. Please, feel free to send a small amount of pocket money with your child to spend at the disco in a named purse. Water will be freely available.

For safeguarding reasons, at the end of the disco, please collect your child from their classroom even if you have helped at the event. Please, ensure that your child has been marked off the class attendance list before leaving so that teachers can ensure that all children have been collected safely. *Parents / carers are asked to wait until the children are back in their classrooms ready to be collected before coming into school at the end of the disco. Please wait outside the main entrance.*

Please, contact your child's class teacher or myself if you have any questions.

Kind regards,

Sally Dixey

Headteacher



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5-6pm

Name of child _____ Class _____

I, _____ am offering to help at the
KS2 disco (print name). Telephone/e-mail:

- ☐ I enclose £2 entry fee for the KS2 disco (NO SWEETS included)

My child will be collected at 6pm by _____

Relationship to child _____

Signed _____ Parent/Carer

***Please, return to your child's class teacher in a named sealed envelope marked
"PTFA KS2 Fun Games DISCO" by Friday November 24th (NOT to the school office)***

