



## Etwall Primary School

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### Medical Tracker / Administration of Medication

The school is using a piece of software called medical tracker for incident reporting and recording the administration of medication to its pupils.

Medical tracker provides schools with a cost-effective, secure and easy way to manage all areas relating to first aid and medication on line. It will instantly notify parents when a first aid incident occurs. This will email parents any accidents. If the school feels that parents need to be contacted directly, we will follow up with a phone call.

With information for each student on one application it can help improve safeguarding and security for pupils and staff.

Medical Tracker is fully compliant with all DfE guidelines and information will always be kept secure. Please can you complete the attached pro forma and return back to school.

In line with this, if your child takes regular medicine such as inhalers for Asthma we ask you to contact your Doctor to get a second set that can be kept in school in your child's class. Paper work will need to be completed on your child's first day at Etwall. This can be collected from the School Office.

If your child needs prescribed medicine 4 times or more a day during their time at Etwall, please can you come to the office in the morning to complete appropriate paperwork. Please note the school cannot administer medicine that has not been prescribed by a doctor. Medicine that needs to be taken three times a day or less should not need to be administered at school as taking before school, after school and before bed is still spacing doses out.

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### Medical Tracker

Childs name.....

Childs class.....

I would / would not like to be contact via medial tracker. (Please delete)

If you would not like us to use medical tracker please can you let us know how you would like us to contact you with regards to medication and first aid.

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