

# ETWALL PRIMARY SCHOOL

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HEADTEACHER: Mrs Sally Dixey



Dear Parents / Carers of Reception, Y1 and Y2 children,

**PTFA EYFS/ KS1 Fun Games Disco:**

**Wednesday 29th November 2017 3.45-4.45pm**

The PTFA has kindly organised a Winter Disco for EYFS/KS1 children on **Wednesday, 29th of November at 3.45pm**. The cost is £2 per child. The children, who would like to stay for the disco, will remain in their classrooms with their class teachers from 3.30pm. This will give them plenty of time to get changed into their "disco clothes". Please send these clothes into school with your child on Monday morning in a **named bag** to avoid confusion. ***You are welcome to come into school to help your child get changed if you are staying to help at the disco.*** Please wait until KS1 classes have been dismissed to ease congestion.

We would like parents to offer to stay and help at the EYFS/KS1 disco to ensure good supervision of the children. **Please complete the slip below if you are able to offer your help.** You may feel that your child would benefit from you being at the disco and would enjoy it more. If there are less than 3 volunteers to support the event, the PTFA will be forced to cancel the event.

**Please, complete the slip below if your child would like to attend the disco and return to their teacher by Friday 24th, together with £2 / £2.50 in a sealed envelope. Child's name, class and "PTFA KS1 Fun Games Disco" should be written clearly on the front of the envelope. To ensure the safety of the children and the smooth running of the event, the deadline will be enforced and no late replies will be allowed to attend.**

Please, feel free to send a small amount of pocket money with your child on Wednesday to spend at the disco in a named purse, as the PTFA will be selling diluted 100% juice (20p) and some party/glow items. Water will be freely available. **No bags of sweets will be sold at the KS1 disco, but** a bag of sweets can be requested prior to the event via the slip below at an additional cost of 50p.

**At the end of the disco, please, collect your child from their classroom for safeguarding reasons, even if you have helped at the event.** Please, ensure that your child has been marked off the attendance list before leaving so teachers can ensure that all children have been safely collected. ***Parents/carers are asked to wait in the normal end of day places outside the external classroom doors and the children will be dismissed as normal through the class external doors by class teachers.***

Please, contact your child's class teacher or myself if you have any questions.

Kind regards,

Sally Dixey

Headteacher



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Name of child \_\_\_\_\_ Class \_\_\_\_\_

I, \_\_\_\_\_ am offering to help at the  
EYFS /KS1 disco (print name). Telephone or e-mail:

- ☐ I enclose £2 entry fee for the KS1 disco (NO SWEETS)
- or
- ☐ I enclose £2.50 entry fee for the KS1 disco and a bag of sweets

My child will be collected at 4.45pm by \_\_\_\_\_

Relationship to child \_\_\_\_\_

Signed \_\_\_\_\_ Parent/Carer

***Please, return to your child's class teacher in a named sealed envelope marked  
"PTFA KS1 Fun Games DISCO" by Friday, November 24<sup>th</sup> (NOT to the school office)***

